

## **IEC CERTIFIED INSTRUCTOR TRAINING**

### **IEC Certified Instructor – Master Instructor**

The classroom value of IEC's curriculum is only as good as those delivering the material, which is why our educators are the best-of-the-best. In striving to produce the most highly-trained and skilled electricians, future journeymen must be taught by the industry's best. All IEC educators maintain a high-level of excellence in the chapter classrooms and comply with U.S. Department of Labor mandates for apprentice programs to be trained in adult learning styles.

#### **Getting Started**

The IEC Instructor Training process is chapter driven. Chapters who want their instructors to participate in this IEC Certification program can print applications from the IEC website and submit electronically to IEC National. Once the application for a specific level/phase is received, along with applicable fees, the instructor candidates will receive an email with an access code and information on how to access the Instructor Training LMS.

The Instructor Training LMS will guide the instructor candidates through the steps to complete the training. Various training methods will be utilized throughout each phase, including audio clips, video clips, reading exercises, assessment quizzes, and other exercises. Once an instructor candidate has begun a specific phase, he or she must successfully complete each unit and module before proceeding to the next. The instructor candidate's progress is managed online as part of the Instructor Training LMS. When the instructor candidate has completed all aspects of the phase, his or her chapter will be notified by the IEC National office. The IEC National office will issue a certificate for the successful instructor candidate, which will be mailed to the instructor candidate's chapter.

#### **Benefits**

Upon completion of the requirements necessary to obtain Master instructor training, each candidate will receive a Certificate of Completion, wallet card, and a blue IEC-branded "Master Instructor" hat and long-sleeve button-down shirt.

#### **Requirements**

- Achieve Level 2 status
- Must teach for at least five years
- Must apply and pay \$100 fee
- Must complete four Master's-level continuing education elements
- Must obtain two content endorsements

## **Instructor Certification Criteria for Master**

1. Must have successfully completed Level I and Level II Certification and the required continuing education.
2. Must have five (5) years of IEC teaching experience.
3. The chapter's Executive Director and/or Training Director shall submit an application found on the IEC Instructors web site and submit the appropriate fee.
4. Complete the required continuing education for Master listed below.
5. After completion of Level II certification, instructors are required to complete four (4) continuing education tasks assigned to Master.
6. Must have at least two (2) content endorsements.

## **Continuing Education (CE) Courses/Activities**

To earn and maintain Master certification, instructors are required to complete a Continuing Education (CE) course/activity within a two (2) year period after completion of Master certification and within every two (2) year renewal period thereafter.

### **To earn or maintain Master certification:**

Instructors must complete one of the bulleted items below within a two year period to maintain a Master certification.

- Serve as a proctor for two (2) CPE tests.
- Serve on an IEC Writing Group.
- Serve on an IEC Code Update Group.
- Serve for two (2) years on an IEC Errata Review Group.
- Earn an endorsement for an additional content area.
- Serve on an *NEC* Code Panel.
- Create digital resources, such as PowerPoints, photos, or illustrations, for IEC National and instructor use. The topic must be approved prior to development and must be produced using IEC National production requirements.
- Submit 30 high-quality photos, which identify an applicable IEC learning objective or *NEC*® article or section. Photos must be thoroughly captioned and *NEC*-referenced, and follow IEC National production requirements.

**Duration of Validity:** 2 Years

## **Chapter Benefits**

Leads to Accredited Training Advantage Program Status (75% must be at least Level 1, 50% must be at least Level 2, one must be a Master Instructor)