

## May 13 – IEC ED Covid-19 Sharing Session

Below are resources and quick notes discussed on the zoom meeting.

### Notes

- **ATP**
  - Materials will be available online for all years. This includes the textbook, workbooks, and supplemental materials.
  - Audio files will also be included in the book kit. No increase in price.
  - Discussion on a shift to book orders. More chapters are considering shipping to each apprentice versus having a gathering. Shipping would be approximately \$16 per order to ship to an apprentice's home.
  - Suggested to possibly do the gathering to distribute curriculum but in shifts by last name
  - Asked that there be a discussion with ATP to find out if they are ready for a shift in book orders and find out if they need more lead time
  - Another suggestion was to ship to contractor and have the contractor distribute to its employees
  - Another chapter will still have an event to distribute curriculum but will be going to the contactless method where they apprentice will not have to get out of the car. It will be brought to them.
  - It was also suggested to survey to the chapters to get a better idea of what their book needs would be for this upcoming year and their shipping preference
  
- **How are you handling your interviews and orientations? What control methods are you using for online application?**
  - Zoom meetings; some will have different classroom in the zoom meeting to divide the group.
  - Math and reading assessments online
  - Many chapters have taken their application online.
  - Some chapters send the application to the contractor who will have to get the application filled out by the apprentice and then sign and scan back to the chapter
  - One chapter has a checklist online that an applicant fills out, the chapter reviews it and talks to the interview and then the chapters send the applicant the application
  
- **Blended Learning: What is it going to look like for you?**
  - Will have an A/B classroom where half the students will come into the chapter and the other half will do online classes and then alternate
  - Split the night in two sessions where half the class comes in for two hours (5:00-7:00 pm), clean and sanitize the classroom in half an hour and then the second half comes for two hours from 7:30-9:30.
  - For one chapter, they are just able to have a 40% class with the 6 feet of social distancing.
  - Other chapters is considering a two-day schedule where they will come to class for 4 hours and then have class on the CMS the second day of the week
  - One chapter is considering to front load the labs in case another stay at home order passes later in the fall/winter.

- **Community College**
  - Community Colleges are considering making their online system mandatory to use
  - Possible reason because this is how they take attendance
  - May be able to link to the CMS
  - One chapter submits attendance sheets to community college, but uses google classrooms and zoom. To make sure the apprentice stays for the whole class, there will be a few questions at the beginning and then at the end of class. The apprentice has to answer both sets of questions for his/her attendance to count for that class.
  
- **Final Exam**
  - Ask the student to sign an agreement as if they were in the classroom to not cheat or use calculators then it's a good faith effort.
  - From the scores, it doesn't seem like the apprentices are cheating.
  - Give the apprentices a maximum time to complete the exam.
  - Shuffle the questions in the exam.
  
- **Wire-off**
  - Chapters are still planning on holding them virtually via zoom or Facebook Live
  - One chapter, the apprentices do not seem very interested with everything going on, so will not push for this to happen.
  - For most chapters, it will be limited to the apprentice and judges. Some may invite the contractor to support its apprentice.
  
- **Cleanse Portal or Thermometer**
  - Looking at different technology to buy for the chapters to make sure everyone is sanitized and healthy to stay in the classroom.
  - Cleanse portals take about 20-30 seconds. This would take too long for everyone to pass through.
  - Instructors will not want to take every apprentice's temperature with a thermometer. Looking into an unattended machine that will take temperatures.
  - Will keep logs of everyone's temperature in the building.