

**POWERING  
YOU FORWARD**



**INDEPENDENT  
ELECTRICAL  
CONTRACTORS**

# **2022 IEC NATIONAL AWARDS**

**Call for  
Nominations**



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**2021 IEC LEGISLATIVE CHAPTER OF  
THE YEAR AWARD WINNER  
IEC ROCKY MOUNTAIN**

*All featured photos including the cover are of 2021 IEC National Award Winners.*

**NEW!** All nominations  
should be submitted through  
[iec.awardsplatform.com](https://iec.awardsplatform.com)



# CALL FOR NOMINATIONS

**RECEIVING AN IEC NATIONAL AWARD** is a tremendous achievement, and we urge members and chapters to take advantage of this significant opportunity for visible and tangible recognition. Don't let this opportunity pass you by!

This brochure contains the information you need to submit a nomination through [iec.awardsplatform.com](https://iec.awardsplatform.com). The awards portal includes tips and tricks for submitting a successful application.

If you have any questions, please don't hesitate to contact IEC National at [communications@ieci.org](mailto:communications@ieci.org).

IEC National Award winners will be announced throughout SPARK 2022, October 5-8, 2022 in Louisville, KY.

## All Award Recipients Receive:

- Recognition at SPARK 2022
- An impressive, professional-quality award for display
- A press release to share with local media
- A Digital "Winner" badge to promote your win on websites and other digital media
- A featured article in *Insights* and other IEC publications
- Recognition on the IEC National website.

Additionally, recipients of Excellence in Electrical Construction Awards will receive a full-size, 24 x 36" poster to display in their offices.

**NO ENTRY FEE!**



### 2021 IEC EXCELLENCE IN COMMERCIAL CONSTRUCTION AWARD WINNER

Category C | Electrical contract amounts from \$2,000,001 to \$5,000,000

**ENCORE ELECTRIC**  
IEC Rocky Mountain  
US Olympic and Paralympic Museum

**APPLICATIONS OPEN  
APRIL 5, 2022**

**DEADLINE FOR NOMINATIONS  
JULY 15, 2022**

## INDIVIDUAL AWARDS

### IEC Rising Stars Awards

The IEC Rising Stars Awards recognize IEC contractor members, apprentices, associate members, industry partners, and staff who have made outstanding contributions to the electrical industry early in their careers. Recipients have been engaged in influencing the profession through personal and professional leadership development and represent the next generation of electrical professionals who are taking the industry by storm and are set to lead it into a new era. A strong dedication to the mission of IEC and quantifiable career growth are important factors in determining recognition.

#### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.
- Two years of experience in the industry.

#### Nominees will be judged based on the following criteria:

- How has this person contributed to their company, to the industry, or to their community?
- What leadership qualities does this person display? How have they excelled?
- How active are they in the industry? (e.g. participation on boards, committees, taskforces, volunteerism, etc.)
- A list of the nominee's accomplishments in the electrical industry.

### IEC Apprenticeship Alumni Award

The IEC Apprenticeship Alumni Award recognizes an alumnus of the IEC Apprenticeship Training Program who has worked diligently to distinguish him/herself as a leader, mentor, and supporter of IEC and the electrical industry. Any IEC member or chapter staff member who graduated from the IEC Apprentice Training Program is eligible for this award.

#### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.
- Two years of experience in the industry.

#### Nominations must include:

- How the nominee has distinguished him/herself in the association and the electrical contracting industry (ex. assists others in pursuing a career in the electrical field; supports IEC nationally and/or locally; has community, state, and nationwide involvement within areas of the electrical industry)
- How has the nominee distinguished him/herself from other alumni?
- Please list accomplishments that have impacted the industry.



**2021 IEC APPRENTICESHIP  
ALUMNI AWARD WINNER**

**SAM GLUCK**  
IEC Rocky Mountain

### IEC National Member of the Year Award

The IEC National Member of the Year Award recognizes an individual IEC contractor member who has made outstanding contributions to IEC and the electrical industry, or their community as a whole, in the preceding 12 months.

#### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.
- Two years of experience in the industry.

#### Nominations must include:

- How the nominee has distinguished him/herself in the association and the electrical contracting industry (ex. assists others in pursuing a career in the electrical field; supports IEC nationally and/or locally; has community, state, and nationwide involvement within areas of the electrical industry)
- How has the nominee distinguished him/herself from other contractors?
- Please list accomplishments that have impacted the industry.



**2021 IEC NATIONAL MEMBER  
OF THE YEAR AWARD WINNER**

**LEIGHLAND GUTIERREZ**  
IEC Rocky Mountain

# AWARDS OF EXCELLENCE IN ELECTRICAL CONSTRUCTION

The Awards of Excellence in Electrical Construction recognize IEC contractor members who exhibit excellence in electrical or systems construction by striving for total quality and distinction. Only projects completed from July 16, 2021 – July 15, 2022 may be submitted, regardless of start date. An independent panel of electrical contractors, inspectors, and other experts in the field will judge submissions.

Award categories include:

## Residential Construction

- A.** Single family residences (including new construction or renovation).
- B.** Multi-family residences with contract amounts up to \$5,000,000.
- C.** Multi-family residences with contract amounts over \$5,000,000.



**2021 IEC EXCELLENCE  
IN RESIDENTIAL  
CONSTRUCTION  
AWARD WINNER**

Category C

**1ST ELECTRIC  
CONTRACTORS, INC.**  
IEC Rocky Mountain  
Zia Sunnyside

## Commercial Construction

(includes office buildings, institutions, banks, restaurants, retail facilities, churches, outdoor lighting, etc.)

- A.** Electrical contract amounts up to \$500,000.
- B.** Electrical contract amounts from \$500,001 to \$2,000,000.
- C.** Electrical contract amounts from \$2,000,001 to \$5,000,000.
- D.** Electrical contract amounts from \$5,000,001 to \$7,000,000.
- E.** Electrical contract amounts over \$7,000,000.



**2021 IEC EXCELLENCE  
IN COMMERCIAL  
CONSTRUCTION  
AWARD WINNER**

Category A

**INDEPENDENT  
MECHANICAL INC.**  
Central PA IEC  
The Garden Room at the  
National Aviary

## Industrial Construction

(includes manufacturing, utilities, processing, transportation, warehouses, etc.)

- A.** Electrical contract amounts up to \$3,000,000.
- B.** Electrical contract amounts from \$3,000,001 to \$7,000,000.
- C.** Electrical contract amounts over \$7,000,000.

## Low-Voltage/Limited Energy/ Security Systems Construction

This award recognizes IEC member companies that exhibit excellence in low-voltage systems construction by striving for innovation and total quality.

## Energy Efficient/Green Construction

This award recognizes IEC member companies that demonstrate innovation, new ideas, and success in energy-efficient or green building construction projects. The judging panel will consider industrial construction amounts, costs of installation vs. payback, carbon credits earned, and low environmental impact or environmentally responsible business operations during the construction process, if measurable or demonstrable.

- A.** Power Generation/Solar & Wind
- B.** LEED/Green Building
- C.** Energy Efficient Retrofit

## Excellence in Service Award

This award recognizes an IEC member company that excels in providing electrical service and/or low-voltage work to its customers. The award may be presented to a company or service department of a company specializing in residential, commercial, low-voltage, or industrial electrical service.

**Nominees will be judged based on the following criteria:**

- What percentage of growth in your client base have you experienced over the last 12 months?
- Please include up to three letters of recommendation from your clients.
- What type of technology do you use for field, dispatch, and back office functions?
- List any specialty certifications or accreditations you possess.
- Do you maintain a specific inventory for each service vehicle?



## CHAPTER AWARDS

### IEC Chapter of the Year

The IEC Chapter of the Year Award recognizes chapters that have provided their members with exemplary service and have made efforts to grow over the past year.

**Category A** – up to 30 contractor members

**Category B** – 31 to 60 contractor members

**Category C** – 61 to 89 contractor members

**Category D** – 90+ contractor members

#### Minimum Submission Requirements:

- Three testimonials/letters of recommendation.
- Three high-resolution (300dpi) photos.
- Chapter designation must exceed 2 years.

#### Chapters will be assessed based on the following criteria:

- Provide the growth percentage for your membership and apprenticeship rosters over the past 12 months.
- Do you have an active chapter board and committees? Please list board members and current committees.
- Describe three innovations, benefits, or initiatives your chapter employed this year. Example – new programs, member benefits and services, industry and community partnerships and collaboration, and others.
- What is your member retention percentage over the last 12 months?
- Describe your community outreach efforts this year.

### IEC Apprenticeship Chapter of the Year

The Apprenticeship Chapter of the Year Award recognizes a chapter apprenticeship program that has demonstrated outstanding accomplishments in growth and development on both a local and national level. Any chapter in good standing using the four-year IEC apprentice curriculum is eligible for this award.

#### Minimum Submission Requirements:

- Three testimonials/letters of recommendation.
- Three high-resolution (300dpi) photos.
- Chapter designation must exceed 2 years.

#### Chapters will be judged based on the following criteria:

- What are you doing to promote your apprenticeship program?
- What was your growth rate over the last 12 months?
- What is your apprenticeship recruitment and retention strategy?
- What investments or partnerships have you created to power your program forward?



#### 2021 IEC CHAPTER OF THE YEAR

Category A | up to 30 Contractor Members

**IEC INDY**



#### 2021 IEC APPRENTICESHIP CHAPTER OF THE YEAR AWARD

**IEC GREATER ST. LOUIS**

# CHAPTER AWARDS

## IEC Instructor of the Year

The IEC Instructor of the Year Award recognizes an instructor who possesses creativity, a positive attitude, and the ability to transfer knowledge through excellent communication skills and innovative teaching methods. The awardee embodies merit shop ideals through superior effort and talent as recognized by others. Nominees for the IEC Instructor of the Year Award must teach the IEC curriculum at an IEC chapter in good standing, or at a chapter training affiliate.

**Category A** – 1-30 contractor members

**Category B** – 31-59 contractor members

**Category C** – 60+ contractor members

### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.
- Two years of experience in the industry.

### Instructors will be judged based on the following criteria:

- What innovative teaching methods does the instructor employ?
- How long has the instructor been teaching at your chapter?
- What is your student/apprentice retention rate last school year?
- What credentials/certifications does the instructor carry?
- What actions or activities does the instructor participate in that help to improve the apprenticeship program at the local or national level?

## IEC Chapter Executive Director of the Year

The IEC Chapter Executive Director of the Year Award recognizes an IEC ED who has exhibited outstanding leadership, accomplishments, and service during the past year. Any IEC chapter executive director is eligible to be nominated for this award.

**Category A** – 1-30 contractor members

**Category B** – 31-59 contractor members

**Category C** – 60+ contractor members

### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.
- Two years of experience in the industry.

### Nominees will be judged based on the following criteria:

- How has the ED worked with other chapters to develop shared resources?
- What legislative activities and programs has the ED employed at his/her chapter?
- How has the ED helped IEC National or their chapter grow?

- What is the chapter's membership growth percentage over the last year?
- What chapter educational programs (continuing education, apprenticeship programs, awards program and others) does the chapter offer?
- Does the ED participate in IEC National events, at National meetings, or on committees? Please list.
- Provide samples of the local chapter marketing campaigns that were initiated in the last 12 months

## IEC Legislative Chapter of the Year

The IEC Legislative Chapter of the Year Award recognizes an IEC chapter that has made significant strides in achieving IEC's legislative goals by pursuing initiatives that seek to promote and support the merit shop philosophy.

### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.
- Two years of experience in the industry.

### Nominees will be judged based on the following criteria:

- Does the chapter publish quarterly legislative and regulatory communications for members?
- List up to three advocacy efforts launched within the last 12 months. Provide examples of how success was demonstrated. What sort of leadership role was taken within a coalition (if applicable)?
- Has a local PAC been established?
- Has the chapter positioned itself with local and state government to either support or denounce House Bills that would affect IEC? If so, please list.
- How has the chapter worked with other chapters, associations, or organizations to form coalitions and share resources?



**2021 IEC LEGISLATIVE CHAPTER  
OF THE YEAR AWARD WINNER**

**IEC ROCKY MOUNTAIN**

# ACHIEVEMENT AWARDS

## IEC Industry Achievement Award

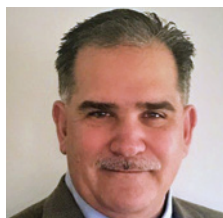
The IEC Industry Achievement Award recognizes significant contributions to the electrical industry by an industry partner. Nominations must come from a current IEC contractor, chapter, industry partner, or associate member company.

### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.
- Two years of experience in the industry.

### Nominees will be judged based on the following criteria:

- A brief historical outline of nominee's involvement in the industry and in IEC at the national level.
- As a nominator, how has the nominee demonstrated a passion for the merit-shop philosophy and powering the industry forward?
- What initiatives has the applicant led that have helped to advance the industry?



**2021 IEC INDUSTRY ACHIEVEMENT  
AWARD WINNER**

**BILL FOWLER**  
Southwire

## IEC Community Service Award

The IEC Community Service Award recognizes an individual IEC member company, IEC member, or IEC Chapter who has provided valuable community service. Community service efforts are not limited to the electrical industry and can be any service or charitable activity that benefits a group outside of IEC. Teams and individuals are welcome to apply.

### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.
- Two years of experience in the industry.

### Nominees will be judged based on the following criteria:

- What was the impact/value of the service on the community served?
- How many IEC members participated, and how many hours were spent on the community service effort? How many donors participated?
- What were the direct funds, in kind contributions, or estimated contributions for the ongoing project?

## IEC National Legacy Award

The IEC National Legacy Award honors an IEC member whose work has not only made a lasting impression on this association, but the electrical industry as a whole.

The award recognizes a person who has given freely of their time and energy to ensure merit shop core principles are understood and valued throughout the electrical industry. Their professionalism, leadership, and innovation over a substantial period of time has left a true lasting impression on IEC and its members.

### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.
- Ten years of experience in the industry.

### Nominees will be judged based on the following criteria:

- Describe how the nominee has left an impression on IEC and/or the industry both nationally and locally and provide the timeframe for these contributions.
- What makes the nominee's innovations and accomplishments unique?
- Why is the nominee's leadership important to merit-shop network?
- Describe how the candidate has mentored IEC members and/or chapters.

## IEC National Team Award

The IEC National Team Award honors a group of individuals who have come together to assist IEC (at the national, regional, or chapter level) in securing a common and important goal. These individuals make up a "behind the scenes" team that has worked tirelessly over an extended period of time to complete key association projects. The nominated team will have made a significant and positive impact on IEC. Examples include taskforces, working groups, COVID safety and awareness teams, safety compliance teams, IEC local or national committees, etc.

### Minimum Submission Requirements:

- Three letters of recommendation.
- Three to five high-resolution (300dpi) photos.

### Nominees will be judged based on the following criteria:

- Describe the purpose and scope of the team. Describe the member make-up of the team (i.e. chapter affiliation, contractors, chapter staff, etc.).
- Describe how the teams' work significantly powered IEC forward.
- Describe the goals, outcomes, and accomplishments of the team.



# SAFETY AWARDS

## IEC & Milwaukee Tool Commitment

IEC and MILWAUKEE® formally recognize electrical and systems contractors who place safety as a high priority in their organizations and have the results to prove it. As IEC's Premier Partner in Health & Safety, MILWAUKEE® shares IEC's belief that safety is truly first. MILWAUKEE® goes above and beyond to support IEC members with the products, recognition, and resources they need to be successful.

The IEC Safety Awards are viewed as the elite safety award for the industry, recognizing those companies who excel in multiple areas of their safety program.

## IEC Safety Professional of the Year Award

The IEC Safety Professional of the Year Award recognizes an individual who demonstrates outstanding achievement in the occupational safety and health (OSH) field. We seek to recognize individuals in companies large and small and of varying specialties who have demonstrated unique, engaging, and effective approaches to the safety programs within their company. In doing so, this individual has had a profound and positive impact on safety within the electrical industry.

### Nominees will be judged based on the following criteria:

- Demonstrated technical expertise in the broad field of safety and a thorough knowledge of the operational aspects of his/her safety employment.
- Demonstrated outstanding contributions to an IEC chapter or company as a committee member or task force chair, officer, service provider to members, lecturer at seminars, etc.
- Leadership in the establishment, maintenance, and improvement of technical or chapter/company safety programs in the organization the nominee serves or elsewhere.
- Professional contributions to advance the safety profession, such as fostering professional development, public/community service, instruction at educational institutions, involvement in codes and legislation, articles written, work with allied groups, etc.
- Awards and innovations, including citations, honors, plaques; or new procedures or systems developed.

Award winners are presented with a professional quality IEC Safety Award, a press release to share with local media, and an electronic "IEC Safety Award Winner" or "IEC Safety Professional of the Year" icon for use in publications, websites, or promotions.

Winners may also use the following phrase in any publication, website, or letterhead to promote the company's elite category safety program for up to three years following the presentation of the award:

"Winner of the 2022 IEC Safety Award"

The runner-up will receive a second-place award.



IEC'S OFFICIAL POWER  
TOOL, HEALTH & SAFETY,  
AND ACCESSORY PROVIDER



### 2021 IEC SAFETY PROFESSIONAL OF THE YEAR AWARD WINNER

**MARTY CLARK**  
IEC Kentucky & Southern Indiana

## IEC Safety Award

The IEC Safety Award recognizes and awards companies that excel beyond Occupational Safety and Health Administration (OSHA) recordable incidence rates. Recipient companies have taken safety beyond traditional programs. Our analysis will take into account important safety program components including management commitment, safety committee participation, investigation of incidents/near misses, employee involvement, worksite auditing for unsafe acts and conditions, recognition of safe actions, and recordable rates.

### Minimum Submission Requirements:

- Endorsements by superiors and verification by associates in the form of letters from the area director and where applicable, the regional vice president.



# IEC SAFETY AWARD

## Award Categories by Company Size

Category 1	1-15 Employees
Category 2	16-50 Employees
Category 3	51-125 Employees
Category 4	126-300 Employees
Category 5	301 Plus Employees

### DISQUALIFICATIONS:

Experience Mod exceeding 1.0 in most recent year.

## Selection of Finalists

There are four parts to the award selection process:

- Part I.** Key Metrics Report
- Part II.** Safety Program Awareness & Retention Kit (SPARK) Self-Assessment, accessible on [iec.awardsforce.com](https://iec.awardsforce.com).
- Part III.** Operations/Safety Management Report
- Part IV.** Live or virtual presentations to independent judges (live presentations will be conducted at SPARK 2022 in Louisville, KY)\*

*\*Finalists only.*

The finalists in each category will be notified by August 7, 2022, and invited to make a presentation (no longer than 10 minutes) to a panel of independent judges during SPARK 2022 in Louisville, KY or virtually via a teleconferencing platform.

There will be a first and second place award.

## The awards program is based on four distinct themes:

- Evidence of upper management/owner commitment.
- Evidence of employee involvement.
- Evidence of active participation throughout the company.
- Evidence of effective controls over major exposures to loss.

*Note: Frequency and severity rating along with EMR rates are important, but the rates will not be the only metric used to determine the winners.*

## Schedule & Deadlines

### APRIL 5, 2022

Applications open for submittal.

### JULY 15, 2022

Application deadline.

### JULY 31, 2022

Judges (Comprised of the IEC National Safety Committee members) will review submitted applications and select award finalists.

### AUGUST 7, 2022

IEC will notify the finalists in each category.

### OCTOBER 7, 2022

Finalists will make a live presentation at SPARK 2022 to a panel of judges. If a finalist is unable to attend the convention, arrangements will be made for a virtual presentation.

### OCTOBER 8, 2022

Winners will be announced at SPARK 2022.

### IMPORTANT APPLICATION REMINDERS (FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION):

- Submit nomination at [iec.awardsplatform.com](https://iec.awardsplatform.com).
- For more information or questions regarding the SPARK Self-Assessment, email [safety@ieci.org](mailto:safety@ieci.org).

## APPLICATIONS OPEN APRIL 5, 2022

## DEADLINE FOR NOMINATIONS JULY 15, 2022

# IEC SAFETY AWARDS APPLICATION

This section is for finalists only.

Two finalists will be selected from each of the five categories based on company size. Each category should have a minimum of two applicants. In the event a category does not have two applicants, the single applicant may be moved to the next most appropriate category.

Finalists may create a PowerPoint presentation or provide handouts to judges during the live presentation. Judges will select winners based on the following four distinct themes:

- Evidence of upper management/owner commitment.
- Evidence of employee involvement.
- Evidence of active participation throughout the company.
- Evidence of effective controls over major exposures to loss.

The judges may ask questions related to the IEC Safety Award application and may also consider any of the following categories:

## **1. Injury and Illness Reporting and Reduction Programs**

- a. Report of accidents
- b. Incentive programs
- c. Accident and near-miss investigation reports

## **2. Management Leadership**

- a. Management's statement of commitment to safety and health
- b. Safety is included in company or project budget
- c. Written goals and objectives for safety and health
- d. Annual safety and health evaluation
- e. Job descriptions
- f. Performance standards and appraisals
- g. Resource documents including budget projections

## **3. Employee Involvement**

- a. Safety and health committee minutes, if applicable
- b. Self-inspection forms and records, accident investigations, hazard analyses, and employee reports of hazards

## **4. Worksite Analysis**

- a. Self-inspection forms and records
- b. Health hazard assessment and monitoring records (such as industrial hygiene surveys, sampling results, exposure calculations, and summary reports)
- c. Hazard analysis forms and reports
- d. Accident/incident investigations to verify that all causes of an accident/incident are identified, undue blame or reprisal is not placed on employees, and recommendations for preventing future occurrences are listed
- e. Hazard reporting system for employees
- f. Annual safety and health management system evaluations and site audits
- g. The system for managing contractor safety and health and related documents
- h. Trends analysis reports of injury/illness, accidents, employee hazard reports, etc.

## **5. Hazard Prevention and Control**

- a. Hazard control programs required by OSHA standards (Lockout/Tagout, Hazard Communication, Respiratory Protection, Process Safety Management, Bloodborne Pathogens, Confined Space Entry, Emergency Response, etc.)
- b. Preventive maintenance program, maintenance schedule, and examples of work orders
- c. Engineering studies, to verify that any over-exposures to health hazards were adequately addressed and controlled following the hierarchy of controls
- d. Hazard correction/work order and tracking reports
- e. Safety rules, examples of safe work procedures and practices
- f. Disciplinary system, including a review of policy

## **6. Training**

- a. New employee and contractor orientation curricula
- b. Training curricula related to required OSHA standards
- c. Additional safety and health training curricula to verify that personnel performing hazard analysis and accident investigation are trained to do so. Verification that information from hazard analysis, accident reports, etc., are incorporated into training
- d. Training attendance records and tracking method



# **SAFETY PROGRAM AWARENESS & RETENTION KIT**

**SPARK**  
RECOGNITION

**Deadline to  
complete is  
July 15, 2022**



# INTRODUCTION

The SPARK program provides a method for you to evaluate your company's safety program by giving it a "safety check-up." This is not a competition. This document is for survey purposes only and will not be reprinted, circulated, or published by IEC or its chapters.

IEC will present those companies that rate themselves Grand Achievement, Superior Achievement, or SPARK Achievement with a SPARK Recognition Certificate.

To begin your company's "safety check-up," login to [iec.awardsplatform.com](https://iec.awardsplatform.com), review each section, and enter the number that best describes your level of safety. No partial credit is given. Please choose one whole number for each category.

If there are any categories that do not apply to your company, please mark N/A in the space designated for the evaluation score for that category. Once you've completed the review and scored the categories, use the formulas below to determine your SPARK Level Score.

**TS** = Total score tabulated by adding all of the section scores you provided.

**QA** = The total number of sections where you provided a score.

**SLS** = SPARK Level Score =  $(TS/QA)$

Once you've completed the review and scored each category, tally your scores and submit your assessment through [iec.awardsplatform.com](https://iec.awardsplatform.com).

**In addition to the company award, an award will be given to the chapter in each IEC Region with the highest percentage of member participation. From that group, the chapter with the highest level of participation will be presented with an award at SPARK 2022 in Louisville, KY.**

For help with the SPARK assessment application, call IEC National at (703) 549-7351 or (800) 456-4324. You may also send an email to [safety@ieci.org](mailto:safety@ieci.org).

**SUBMISSION DEADLINE: JULY 15, 2022**

# ANSWER SHEET

CATEGORY		SCORE
I.	Management Commitment	
II.	Management Policy Statement on Safety	
III.	Responsibility for Safety Defined	
IV.	Safety Statistics	
V.	Safety Budget	
VI.	Safety Program Goal-Setting	
VII.	Management Supervisory Meetings	
VIII.	Pre-Jobsite Inspection	
IX.	Employee Participation	
X.	New Employee Orientation	
XI.	Safety Rules	
XII.	On-Going Employee Safety Training (Safety Data Sheets)	
XIII.	Safety Toolbox Meetings	
XIV.	Inspections	
XV.	Supervisory Training	
XVI.	Accident Investigation	
XVII.	Use of Personal Protective Equipment (PPE)	
XVIII.	Performance Audit	
XIX.	Substance Abuse Policy	
XX.	Recordkeeping	
XXI.	Test Equipment	
XXII.	Fall Protection	
XXIII.	Material Handling	
XXIV.	Automobile Accidents	
XXV.	Energized Work	
XXVI.	Confined Space	
TOTAL SCORE:		

**PLEASE INDICATE YOUR SPARK LEVEL:**

\_\_\_\_\_ **Grand Achievement** (187-234)    \_\_\_\_\_ **Superior Achievement** (140-186)    \_\_\_\_\_ **SPARK Achievement** (94-139)



## I. MANAGEMENT COMMITMENT

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Management supports safety</li> <li>• Management actively participates in safety program</li> <li>• Management provides support for safety activities</li> <li>• Management sets objectives and goals</li> <li>• Requires feedback on safety program</li> <li>• Safety is a part of company-wide performance appraisals</li> </ul>	<ul style="list-style-type: none"> <li>• Management supports safety</li> <li>• Management actively participates in safety program</li> <li>• Management provides support for safety activities</li> <li>• Management sets objectives and goals</li> </ul>	<ul style="list-style-type: none"> <li>• Management supports safety</li> <li>• Management actively participates in safety program</li> <li>• Management provides support for safety activities</li> </ul>	<ul style="list-style-type: none"> <li>• Safety is not discussed</li> </ul>
SECTION I SCORE:			

## II. MANAGEMENT POLICY STATEMENT ON SAFETY

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Safety policy exists</li> <li>• Safety policy is posted in writing or is part of employee handbook</li> <li>• Safety policy is known by all employees</li> <li>• Safety policy is contained in separate safety manual</li> </ul>	<ul style="list-style-type: none"> <li>• Safety policy exists</li> <li>• Safety policy is posted in writing or is part of employee handbook</li> </ul>	<ul style="list-style-type: none"> <li>• Safety policy exists</li> </ul>	<ul style="list-style-type: none"> <li>• No safety policy</li> </ul>
SECTION II SCORE:			

## III. RESPONSIBILITY FOR SAFETY DEFINED

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Owner and/or Safety Coordinator has full responsibility for safety program</li> <li>• Supervisors perform safety activities</li> <li>• Responsibility for safety is in writing for all levels of the firm and is stated in a safety manual</li> <li>• All employees have responsibilities in safety program</li> </ul>	<ul style="list-style-type: none"> <li>• Owner and/or Safety Coordinator has full responsibility for safety program</li> <li>• Supervisors perform safety activities</li> <li>• Responsibility for safety is in writing for all levels of the firm and is stated in a safety manual</li> </ul>	<ul style="list-style-type: none"> <li>• Owner has full responsibility for safety</li> </ul>	<ul style="list-style-type: none"> <li>• No one is responsible for safety</li> </ul>
SECTION III SCORE:			

## IV. SAFETY STATISTICS

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Know what EMR* is</li> <li>• Know your company's EMR rate</li> <li>• EMR is below 1.0</li> <li>• Management knows and reviews the cost of accidents and the impact of the EMR/LR** on the company</li> </ul> <p><i>*EMR = Experience Modification Rate</i> <i>**LR = Loss Ratio</i></p>	<ul style="list-style-type: none"> <li>• Know what EMR* is</li> <li>• Know your company's EMR rate</li> <li>• EMR is below 1.0</li> <li>• The cost of accidents are reported</li> </ul>	<ul style="list-style-type: none"> <li>• Know what EMR* is</li> <li>• Know your company's EMR rate</li> <li>• EMR has shown recent decrease</li> </ul>	<ul style="list-style-type: none"> <li>• What is EMR*?</li> </ul>
SECTION IV SCORE:			

## V. SAFETY BUDGET

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• The safety budget provides funds for safety activities</li> <li>• An annual safety budget is established and based on planned programs</li> <li>• Estimates are made on savings contributed by safety program</li> </ul>	<ul style="list-style-type: none"> <li>• The safety budget provides funds for safety activities</li> <li>• An annual safety budget is established and based on planned programs</li> </ul>	<ul style="list-style-type: none"> <li>• The safety budget provides funds for safety activities</li> </ul>	<ul style="list-style-type: none"> <li>• No funds for safety program</li> </ul>
SECTION V SCORE:			

## VI. SAFETY PROGRAM GOAL-SETTING

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Company has a written safety program and goals</li> <li>• Written goals &amp; objectives are set to be achieved through the safety program</li> <li>• Goal results are discussed and published/distributed annually</li> <li>• Feedback from those responsible for achieving results is required to measure performance</li> <li>• A strategy is developed to accomplish safety goals</li> </ul>	<ul style="list-style-type: none"> <li>• Company has a written safety program and goals</li> <li>• Written goals &amp; objectives are set to be achieved through the safety program</li> <li>• Goal results are discussed and published/distributed annually</li> <li>• Feedback from those responsible for achieving results is required to measure performance</li> </ul>	<ul style="list-style-type: none"> <li>• Company has a written safety program and goals</li> </ul>	<ul style="list-style-type: none"> <li>• Company has no safety program</li> </ul>
SECTION VI SCORE:			

## VII. MANAGEMENT SUPERVISORY MEETINGS

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Information is given to supervisors on safety</li> <li>• Management gives an overview of safety activity to supervisor/leadperson</li> <li>• Supervisor gives status report on jobsite activities</li> <li>• Regular safety meetings are held with supervisor/lead person</li> <li>• Accidents are reviewed at supervisor meetings</li> <li>• Near-misses are discussed and investigated</li> </ul>	<ul style="list-style-type: none"> <li>• Information is given to supervisors on safety</li> <li>• Management gives an overview of safety activity to supervisor/lead person</li> <li>• Supervisor gives status report on jobsite activities</li> <li>• Regular safety meetings are held with supervisor/lead person</li> </ul>	<ul style="list-style-type: none"> <li>• Company has a written safety program and goals</li> </ul>	<ul style="list-style-type: none"> <li>• No information is given to supervisors on safety</li> </ul>
SECTION VII SCORE:			

## VIII. PRE-JOBSITE INSPECTION

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Pre-jobsite inspection and planning are required to identify needed safety equipment</li> <li>• A checklist is used</li> <li>• Pre-site training is required</li> <li>• Job supervisors are trained in planning for pre-jobsite safety inspections</li> </ul>	<ul style="list-style-type: none"> <li>• Pre-jobsite inspection and planning are required to identify needed safety equipment</li> <li>• A checklist is used</li> <li>• Pre-site training is required</li> </ul>	<ul style="list-style-type: none"> <li>• No pre-jobsite inspection but some thought is given to safety prior to starting work</li> </ul>	<ul style="list-style-type: none"> <li>• No pre-jobsite inspection</li> </ul>
SECTION VIII SCORE:			

## IX. EMPLOYEE PARTICIPATION

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Information is given to supervisors on how to involve employees</li> <li>• Training is provided for supervisors</li> <li>• Employee suggestions/comments program</li> <li>• Procedures are set for employees to participate in activities ranging from training to accident investigators</li> <li>• Employees are required to participate in toolbox talks, hazard recognition reporting, site inspection, safety rule development &amp; revision, new hire &amp; formal safety training and accident investigations</li> </ul>	<ul style="list-style-type: none"> <li>• Information is given to supervisors on how to involve employees</li> <li>• Training is provided for supervisors</li> <li>• Employee suggestions/comments program</li> <li>• Procedures are set for employees to participate in activities ranging from training to accident investigation</li> </ul>	<ul style="list-style-type: none"> <li>• Information is given to supervisors on how to involve employees</li> <li>• Training is provided for supervisors</li> <li>• Employee suggestions/comments program</li> </ul>	<ul style="list-style-type: none"> <li>• No employee participation</li> </ul>
SECTION IX SCORE:			



## X. NEW EMPLOYEE ORIENTATION

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• A safety orientation is given to new employees</li> <li>• The orientation program includes safety information</li> <li>• A record is kept showing information covered</li> <li>• Orientation includes Lockout/Tagout, PPE, falls, automobile accidents, and material handling</li> <li>• Management's concern for safety is stressed</li> <li>• Employee signs orientation training form</li> </ul>	<ul style="list-style-type: none"> <li>• A safety orientation is given to new employees</li> <li>• The orientation program includes safety information</li> <li>• A record is kept showing information covered</li> <li>• Orientation includes Lockout/Tagout, PPE, falls, automobile accidents, and material handling</li> </ul>	<ul style="list-style-type: none"> <li>• A safety orientation is given to new employees</li> </ul>	<ul style="list-style-type: none"> <li>• There is no safety orientation given to new employees</li> </ul>
SECTION X SCORE:			

## XI. SAFETY RULES

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• There are written company rules</li> <li>• All employees are made aware of all safety rules</li> <li>• Rules are enforced all of the time</li> <li>• Rules are updated on an as needed basis</li> </ul>	<ul style="list-style-type: none"> <li>• There are written company rules</li> <li>• All employees are made aware of all safety rules</li> <li>• Rules are enforced all of the time</li> <li>• Supervisors enforce all of the rules and report violations</li> </ul>	<ul style="list-style-type: none"> <li>• There are safety rules such as those found in the IEC Safety Manual Guidelines</li> <li>• Some employees are made aware of safety rules</li> <li>• Rules are enforced some of the time</li> </ul>	<ul style="list-style-type: none"> <li>• No safety rules</li> </ul>
SECTION XI SCORE:			

## XII. ONGOING EMPLOYEE SAFETY TRAINING (SAFETY DATA SHEETS)

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Formal GHS training program</li> <li>• Safety Training is provided and documented in use of SDS, First Aid/CPR, hazard recognition, and Lockout/Tagout</li> <li>• Safety training is provided and documented in areas such as hazard, standard, specific, heavy equipment, personal safety, OSHA, and Lockout/Tagout</li> <li>• Training comprehension/understanding by employees is verified and documented</li> </ul>	<ul style="list-style-type: none"> <li>• Some basic formal training</li> <li>• Safety Training is provided and documented in use of SDS, First Aid/CPR, hazard recognition, and Lockout/Tagout</li> </ul>	<ul style="list-style-type: none"> <li>• Some basic formal training</li> <li>• Safety Training is provided in use of SDS and First Aid/CPR</li> </ul>	<ul style="list-style-type: none"> <li>• What are SDS?</li> </ul>
SECTION XII SCORE:			

## XIII. SAFETY TOOLBOX MEETINGS

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Supervisor or Safety Coordinators hold toolbox talks meetings</li> <li>• Meetings are held monthly for all employees; topics and attendance records are documented and maintained</li> <li>• Employees participate openly</li> <li>• Management attends occasionally</li> </ul>	<ul style="list-style-type: none"> <li>• Supervisor or Safety Coordinators hold toolbox talks meetings</li> <li>• Meetings are held monthly for all employees; topics and attendance records are documented and maintained</li> </ul>	<ul style="list-style-type: none"> <li>• Supervisor or Safety Coordinators hold toolbox talks meetings</li> </ul>	<ul style="list-style-type: none"> <li>• No toolbox talks held</li> </ul>
SECTION XIII SCORE:			

## XIV. INSPECTIONS

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Jobsite inspections are made by supervisor/employee or management weekly</li> <li>• Monthly jobsite inspections made by supervisor or management</li> <li>• Site inspections done by independent source and/or Safety Director</li> <li>• Critical safety items are identified and checked</li> <li>• Discoveries are classified according to seriousness</li> <li>• Target dates are set for corrective follow-up action</li> </ul>	<ul style="list-style-type: none"> <li>• Jobsite inspections are made by supervisor/employee or management weekly</li> <li>• Monthly jobsite inspections made by supervisor or management</li> <li>• Site inspections done by independent source and/or Safety Director</li> <li>• Critical safety items are identified and checked</li> </ul>	<ul style="list-style-type: none"> <li>• Jobsite inspections are made occasionally by supervisor and/or employee</li> </ul>	<ul style="list-style-type: none"> <li>• No inspections</li> </ul>
SECTION XIV SCORE:			

## XV. SUPERVISORY TRAINING

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• All supervisors are sent to outside training courses</li> <li>• Supervisor training in hazard communication, First Aid/ CPR, emergency reporting, jobsite inspections, accident investigations, job safety analysis and planning, conducting meetings, and supervisor skills is offered</li> <li>• Supervisors attend OSHA 10-Hour Course</li> <li>• Company has in-house facilities for training or has good outside source for training</li> <li>• Supervisors have access to a safety professional</li> </ul>	<ul style="list-style-type: none"> <li>• All supervisors are sent to outside training courses</li> <li>• Supervisor training in hazard communication, First Aid/ CPR, emergency reporting, jobsite inspections, accident investigations, job safety analysis and planning, conducting meetings, and supervisor skills is offered</li> <li>• Supervisors attend OSHA 10-Hour Course</li> </ul>	<ul style="list-style-type: none"> <li>• Some supervisors are sent to outside training course</li> </ul>	<ul style="list-style-type: none"> <li>• No supervisor training</li> </ul>
SECTION XV SCORE:			

## XVI. ACCIDENT INVESTIGATION

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Supervisor trained to conduct investigations</li> <li>• Formal investigation by supervisor and written report made</li> <li>• Safety personnel involved in all investigations</li> <li>• Management reviews all investigation reports</li> <li>• Information on “serious” incidents is shared with employees</li> <li>• Basic causes of accidents are determined and follow-up system is in place to assure corrective action is taken</li> </ul>	<ul style="list-style-type: none"> <li>• Supervisor trained to conduct investigations</li> <li>• Formal investigation by supervisor and written report made</li> <li>• Safety personnel involved in all investigations</li> <li>• Management reviews all investigation reports</li> </ul>	<ul style="list-style-type: none"> <li>• Investigations made by supervisor</li> </ul>	<ul style="list-style-type: none"> <li>• No accident investigation</li> </ul>
SECTION XVI SCORE:			

## XVII. USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE)

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Analysis made to determine needs and PPE is provided, paid for, and required to use</li> <li>• All employees trained in use and maintenance of PPE</li> <li>• Employees informed of PPE requirements on each job and are made aware of disciplinary consequences of not using PPE</li> <li>• Annual review of program made; re-training required</li> </ul>	<ul style="list-style-type: none"> <li>• Analysis made to determine needs and PPE is provided, paid for, and required to use</li> <li>• Training is provided for use and maintenance of PPE</li> </ul>	<ul style="list-style-type: none"> <li>• PPE use is encouraged but not provided by employer</li> </ul>	<ul style="list-style-type: none"> <li>• Not familiar with PPE</li> </ul>
SECTION XVII SCORE:			

## XVIII. PERFORMANCE AUDIT

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Subjective evaluation made of safety activities to judge if they are effective</li> <li>• Safety performance level is evaluated at least annually</li> <li>• Exceeds standards measuring performance</li> <li>• Rating is given to each area audited</li> <li>• Results are discussed with all employees</li> </ul>	<ul style="list-style-type: none"> <li>• Subjective evaluation made of safety activities to judge if they are effective</li> <li>• Safety performance level is evaluated at least annually</li> <li>• Meets standards measuring performance</li> </ul>	<ul style="list-style-type: none"> <li>• Review safety activities regularly</li> </ul>	<ul style="list-style-type: none"> <li>• No review</li> </ul>
SECTION XVIII SCORE:			



## XIX. SUBSTANCE ABUSE POLICY

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Company has written policy</li> <li>• Policy contains strict rules regarding drug/alcohol use</li> <li>• All employees trained in hazards of drug/alcohol use on the job</li> <li>• Company pre-employment and post-accident testing</li> <li>• Conducts random tests</li> <li>• Has employee assistance program</li> </ul>	<ul style="list-style-type: none"> <li>• Company has written policy</li> <li>• Policy contains strict rules regarding drug/alcohol use</li> <li>• All employees trained in hazards of drug/alcohol use on the job</li> <li>• Company pre-employment and post-accident testing</li> </ul>	<ul style="list-style-type: none"> <li>• Company has policy</li> <li>• Policy contains rules regarding drug/alcohol use</li> </ul>	<ul style="list-style-type: none"> <li>• No policy</li> </ul>
SECTION XIX SCORE:			

## XX. RECORDKEEPING

Companies with 10 or less employees are not required to maintain an OSHA 300 log. If this applies to you, please score yourself using the criteria listed that DO NOT REFERENCE the OSHA 300.

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• OSHA 300 log maintained according to OSHA requirements (if required)</li> <li>• Records are kept on accident investigations, inspections, and First Aid treatment</li> <li>• Records are kept on safety training orientations, hazards, and employee absences</li> <li>• Post previous year's OSHA Form 300A Summary of Work-Related Injuries and Illnesses log during month of February</li> </ul>	<ul style="list-style-type: none"> <li>• OSHA 300 log maintained according to OSHA requirements (if required)</li> <li>• Records are kept on accident investigations, inspections, and First Aid treatment</li> </ul>	<ul style="list-style-type: none"> <li>• Not required to keep information for OSHA 300 log</li> </ul>	<ul style="list-style-type: none"> <li>• No records kept of injuries and accidents</li> </ul>
SECTION XX SCORE:			

## XXI. TEST EQUIPMENT

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Employees required &amp; trained in the use of test equipment (documented)</li> <li>• Written test equipment policy</li> <li>• Semi-annual equipment calibration per individual employees</li> </ul>	<ul style="list-style-type: none"> <li>• Employee required to have a tester</li> <li>• Annual equipment check per individual employee</li> </ul>	<ul style="list-style-type: none"> <li>• Minimal test equipment used</li> <li>• Employee equipment checked occasionally</li> </ul>	<ul style="list-style-type: none"> <li>• No test equipment</li> </ul>
SECTION XXI SCORE:			

## XXII. FALL PROTECTION

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Recognition of fall hazards</li> <li>• Fall protection equipment provided</li> <li>• Documented training in use of fall protection methods and inspection</li> <li>• Documented annual re-training</li> </ul>	<ul style="list-style-type: none"> <li>• Fall protection equipment provided</li> <li>• Training and inspection</li> </ul>	<ul style="list-style-type: none"> <li>• Some fall protection inspection and training</li> </ul>	<ul style="list-style-type: none"> <li>• No knowledge of fall protection</li> </ul>
SECTION XXII SCORE:			

## XXIII. MATERIAL HANDLING

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Training provided to encourage proper handling of materials and tools</li> <li>• Tools are recommended to minimize ergonomic injuries</li> <li>• Tools are provided for workers</li> <li>• Supervisors are trained in ergonomic injuries and best practices</li> </ul>	<ul style="list-style-type: none"> <li>• Training provided to encourage proper handling of materials and tools</li> <li>• Tools are recommended to minimize ergonomic injuries</li> </ul>	<ul style="list-style-type: none"> <li>• Training provided to encourage proper handling of materials and tools</li> </ul>	<ul style="list-style-type: none"> <li>• No knowledge of ergonomics</li> </ul>
SECTION XXIII SCORE:			

## XXIV. AUTOMOBILE ACCIDENTS

SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Defensive driving required for companies with a fleet of one or more vehicles</li> <li>• Employees who drive company vehicles are required to have good driving records</li> <li>• Seat belts are required</li> <li>• Company has a policy not to use mobile devices while driving</li> </ul>	<ul style="list-style-type: none"> <li>• Defensive driving required for companies with a fleet of one or more vehicles</li> <li>• Employees who drive company vehicles are required to have good driving records</li> <li>• Seat belts are required</li> </ul>	<ul style="list-style-type: none"> <li>• Defensive driving required for companies with a fleet of one or more vehicles</li> </ul>	<ul style="list-style-type: none"> <li>• Company does not provide automobile training</li> </ul>
SECTION XXIV SCORE:			

XXV. ENERGIZED WORK			
SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Written policy with guidelines and procedures. Management has authority to approve work</li> <li>• Use qualified personnel and proper equipment</li> <li>• Regular testing and maintenance of equipment; training/re-training</li> <li>• Use of PPE required</li> </ul>	<ul style="list-style-type: none"> <li>• Use qualified personnel and proper equipment</li> <li>• Written policy with procedures enforced</li> </ul>	<ul style="list-style-type: none"> <li>• Use qualified personnel and proper equipment</li> <li>• Unwritten policy exists</li> </ul>	<ul style="list-style-type: none"> <li>• Company does not have a working live policy</li> </ul>
SECTION XXV SCORE:			

XXVI. CONFINED SPACE			
SCORE: 9	SCORE: 6	SCORE: 3	SCORE: 0
<ul style="list-style-type: none"> <li>• Written policy is mandatory for all confined space work</li> <li>• Pre-job training and retraining</li> <li>• Utilize permit and non-permit systems for confined space work</li> </ul>	<ul style="list-style-type: none"> <li>• Written confined space policy</li> <li>• Confined space training</li> </ul>	<ul style="list-style-type: none"> <li>• Identify confined space</li> </ul>	<ul style="list-style-type: none"> <li>• No training or inspections</li> </ul>
SECTION XXVI SCORE:			

## COMMONLY ASKED QUESTIONS

### Who may nominate a member/chapter?

Any IEC member or chapter staff member may nominate any member or chapter.

### How do I submit a nomination?

Complete a nomination on the IEC online awards platform, [iec.awardsplatform.com](https://iec.awardsplatform.com). This platform is for all submissions.

### What is the deadline for nominations?

Nominations must be submitted to IEC National by July 15, 2022.

### When will the awards be presented?

The awards will be presented at various times throughout SPARK 2022, October 5-8 in Louisville, KY.

The majority of the awards will be presented during the Amped Up Luncheon and the President's Reception & Awards Gala.

### How are the winners of the IEC Chapter Growth Awards determined?

The IEC Membership & Chapter Development department tracks each chapter's percentage of growth independently, and submits a ranking to determine the winners. No nominations or submissions are necessary.

### How are the winners of the IEC National Advocacy Awards determined?

The IEC National Advocacy award recognizes IEC chapters with the highest level of member participation in IEC's advocacy efforts, including grassroots campaigns, donations to Freedom Fund and PEF, and more. This information is tracked by the IEC Government Affairs department, and no nominations or submissions are necessary.

### Do I need to attend the Amped Up Luncheon and/or Awards Gala?

Attendance at Convention is not required; however, IEC does not disclose award winners until then. Attendance is an opportunity to be recognized by your peers for your accomplishments. We recommend that all nominees attend, or appoint a substitute, so as not to miss this opportunity. If you do not plan to attend, please let IEC know who (in the event of winning) will accept the award on your behalf. If no substitute is appointed, your Chapter Executive Director will be asked to accept the award on your behalf.

### Who should I contact with questions?

If you have any questions about the 2022 IEC National Awards, contact the IEC National Office at [communications@ieci.org](mailto:communications@ieci.org) or (703) 549-7351.

### How do I receive feedback post-award?

Contact IEC National at [communications@ieci.org](mailto:communications@ieci.org) or (703) 549-7351.

Thank you for taking the time to review the 2022 IEC National Awards Brochure. We truly appreciate your interest in submitting an award nomination. If you have any questions, please don't hesitate to contact IEC National at [communications@ieci.org](mailto:communications@ieci.org) or (703) 549-7351.

**APPLICATIONS OPEN APRIL 5, 2022**  
**DEADLINE FOR NOMINATIONS IS JULY 15, 2022**