

**IECF Board of Trustees Meeting Minutes
January 23, 2017
1p Eastern Daylight Time
Charleston, SC**

CALL TO ORDER AND ATTENDANCE

1	Present	11	Phil Santoro
2	Jim Golly	12	Reina Mora-Blackwelder
3	Lloyd Quinney	13	Greg Haren
4	Dean Kredit	14	Mark Kaasa
5	Gene Mini	15	Herb Doyle
6	Joe Hovanec	16	Adam Ketterer
7	Tom Alexander	17	Staff Present
8	Dan Endris	18	Jeffrey Williams
9	Spenser Villwock (non-voting)	19	Vernice Howard
10	Absent/Excused		

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21 IEC Foundation Sr. Vice Chairman, Gene Mini, called the meeting to order at 1p Eastern Daylight Time.
22 Roll call was taken by Williams.

23 **Approval of Minutes & Welcome:**

24 *Motion: To approve the December 13, 2016 Strategic Planning minutes as presented. Seconded, all*
25 *approved at 2:08p.*

26 **Financial Review:**

27 The Board reviewed the financial documents. Howard made mention to the money that has come in,
28 stating we are up to date on invoiced with the exception of Legrand who is still outstanding. Alexander
29 sought clarity about golf sponsorship and expenses, Howard was able to point out the revenue.

30 Endris asked about equipment contributions and sought clarity on endowment proceeds, following up
31 on the question, Villwock made mention that the Foundation is trending well in endowment.

32 Kredit asked about how much the Foundation budgeted for Home Depot initiatives and noted a 6-
33 month lapse since we received an update from The Home Depot on ProXtra participant numbers.
34 Alexander agreed and mentioned he would like to be able to tout the Foundation's efforts in growth of
35 the ProXtra program. Kredit also asked for clarity on the Partners in Learning classification, Howard was
36 able to clarify and will re-classify where that is stated on the report.

37 Villwock gave an overview of the solid working relationship with The Home Depot, Mark Kaasa, and his
38 team.

39 Howard mentioned payroll expenses for Barbara and Lauren will be included in the December financials
40 and the ones for Jeffrey Williams will be in the ones for next period.

41 *Motion: To approve the financials. Seconds, all with exception to Endris who suggested Doyle should*
42 *review.*

43 **Equipment Grant Update:**

44 Golly overviews the success of the grant and how the taskforce was able to obtain catalog numbers and
45 clarity for the chapter Executive Directors. Williams confirmed the RFP was sent out on the morning of
46 January 9, 2017.

47 Alexander and Golly made mention to the excellent example of David Johnson at IEC Central Texas of
48 how organized his RFP was. Alexander requested a copy to present to the Executive Director meeting on
49 Tuesday morning at 9:30a.

50 Howard stated when we do send the equipment to chapters, she needs the information for the audit.

51 Mini made special mention of Golly's retirement followed by Villwock's presentation of the plaque.

52 Golly will present a list by next Tuesday (week of the 30th) of possible successors.

53 **Scholarship Update:**

54 Alexander mentioned Williams was able to complete scholarship applications and the process will
55 involve Executive Director input to have the winners announced.

56 Alexander mentioned dates will have to be planned by late February.

57 Golly made mention a new chairman of the scholarship will need to be appointed to work with
58 Alexander and Quinney.

59 **Golf Tournament Update:**

60 Alexander addressed clarity needed for feedback from Kristen Keenan in regards to the golf contract and
61 some terms. Alexander was concerned about liability; Endris and Quinney mentioned legal liability and
62 the contract should be reviewed by a lawyer and make use of such resource. Alexander stated he will be
63 in contact with Brad from the golf course.

64 Alexander suggested golf fee of \$175 and during registration, clarity of single or part of a foursome will
65 need to be clarified on the form.

66 Mini suggested extending the time on the golf course.

67 **Other Business**

68 Villwock gave an overview of the board of trustee staff for the foundation and mentioned each
69 individual mentioned (Alexander, Haren, Doyle, Mini, Endris) will all stay in their current positions.

70 *Motion: To keep the board positions as is; seconded, the motion was approved. Gillespie gave nice*
71 *words to the improvement of the foundation and the slate of officers.*

72 Villwock mentioned Gillespie will be leaving the Executive committee and the IEC Foundation board.
73 Villwock mentioned Joe Hovanec will be serving on the board starting in 2017.

74 Mini mentioned the past minutes and would like to follow up on members who are here. Endris
75 suggested not having at-large members who can vote on the board. Haren alerted the board he will not
76 be in attendance to the meeting in January in South Carolina.

77 Alexander confirmed with Mora-Blackwelder she will be retiring December 2017, Mora-Blackwelder
78 confirmed.

79 **New Business**

80 No new business was discussed.

81 **Old Business**

82 No old business was discussed.

83 **Adjourn**

84 At 2:44p EST, a motion was made to adjourn.

85 *Motion: To adjourn the meeting; seconded, the motion was approved.*