



**Independent Electrical
Contractors**

Independent Electrical Contractors

4401 Ford Avenue, Suite 1100

Alexandria, VA 22302

Ph 703.549.7351 ■ 800.456.4324 ■ Fx 703.549.7448

www.ieci.org

IEC National Executive Committee Qualifications and Responsibilities - 2011

Qualifications

The Executive Committee is a key component to the success of the Independent Electrical Contractors, Inc. (IEC) and every association member. Members interested in serving should meet the following qualifications according to the IEC National Bylaws:

- A contractor presently engaged in the business of electrical construction, maintenance, or repair
- Served at least one year on the National Board of Directors, in the House of Delegates or as chairperson of a National Committee
- Be a chapter member – a contractor belonging to a Chapter; or
- Member-at-Large – a contractor whose business is not within the confines of a chapter area
- Have the ability to make decisions on the basis of what is best for the overall association.

Responsibilities

Serving in a position of leadership is a tremendous responsibility. At IEC National, we feel the contractor must realize that he/she shares in the responsibility of promoting the overall goals of the entire association and must be prepared to work for the best interest of every IEC member.

In addition to sharing a passion for the merit shop philosophy, candidates must be able to focus on all issues facing membership and be an avid supporter of today's electrical industry.

Below you will find a list of expectations that IEC members have of every Executive Committee member.

Preparation

- Possesses a general overview/knowledge of the association, its history, goals, strengths and weaknesses, and an understanding of the members we serve.
- Is able to stay current with both national and local issues that affect the association and the members we serve.
- Willing to inform oneself on the roles and responsibilities of the Executive Committee, the Board of Directors, and Chapters.
- Act on issues in accord with what is best for the entire association, regardless of chapter or regional affiliation.

Participation

- Attend Executive Committee and Board of Directors Meetings:
 - Leadership Conference (January/February)
 - Legislative Conference (April/May)
 - July Executive Committee/Annual Board Retreat
 - Fall Annual Convention
 - Fall Executive Committee Meeting (November/December)
 - Monthly Conference Calls
- Actively participate in association activities
- Be a knowledgeable and enthusiastic supporter of the association's goals
- Participate in discussions at Executive Committee meetings

Expenses

The Executive Committee members are eligible for reimbursement, within the guidelines of the association, for any travel on behalf of IEC and as part of their responsibilities as officers of the association. Travel expenses allowed are for room expenses in the hotel chosen for the meeting or a lower cost hotel, airfare at the minimum available coach airfare, and meals. Executive Committee members are not required to pay registration fees to the Legislative Conference or the Annual Convention, however, their spouses and/or guests must register and pay the required conference fee, if attending.

Please note: Candidates running for office must be present at time of election.

Election will take place during the House of Delegates Meeting at the 53rd Annual IEC National Convention, October 26-28, 2010 in Phoenix, Arizona.



**Independent Electrical
Contractors**

Independent Electrical Contractors
4401 Ford Avenue, Suite 1100
Alexandria, VA 22302
Ph 703.549.7351 ■ 800.456.4324 ■ Fx 703.549.7448
www.ieci.org

IEC National 2011 Executive Committee Search

Please complete and return to IEC National via fax, (703) 549-7448, or email, lmullins@ieci.org, by August 31. This form is a writable .pdf.

Please note: Candidates running for election must be present at the time of election during the House of Delegates Meeting, Friday, October 29, 2010 in Phoenix, AZ.

Name: _____

Company: _____

Contact Information: _____
Phone Email

Chapter: _____

Date Joined IEC: _____

Chapter Participation (Not Applicable to MAL Candidates)

How has the candidate participated in your chapter? Please share the committees, events or other ways in which the candidate has supported your chapter.

National Participation

As far as you know, has the candidate participated on any National committees, taskforces or other projects?

Skills

Please list the skills that you feel the candidate would bring to the IEC National Executive Committee.

Endorsing Chapter: _____

Chapter President/Official: _____